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## **WINSLOW TOWN COUNCIL**

### **MINUTES of the MEETING of COUNCIL**

Thursday 11th. May 2023, at 7.00pm, at 28 High Street Winslow MK18 3HF

**Present:** Cllrs. Bishopp (Chair), Castle, Cawdell, Hamley, Keys, and van de Poll and Wiseman.

**Absent:** Cllrs Cawte, Cornell, Goss, Onley and Slevin.

**Clerk:** C Loch: Deputy Clerk S Carolan

**In attendance:** Bucks Cllrs. J Chilver. Apology received from Bucks Cllr. B Stanier. Two members of the public were present. No press attended.

#### **23/38 Election of Chairman and Vice Chairman:**

Nominations for the offices of Chairman and Deputy Chairman were taken and members having voted it was RESOLVED that Cllr. Colin Bishopp be elected Mayor and Chairman and Cllr. Gordon Wiseman be elected Deputy Mayor and Vice Chairman. Both Councillors declared and signed their acceptance of office.

#### **23/39 Declarations of Interest in matters to be discussed:**

None.

#### **Consideration of Applications for Dispensation:**

Members Resolved to approve a dispensation until the Annual Meeting of 2024 (unless a prior election called) for members to speak and vote on matters related to the setting of the Precept, Winslow Neighbourhood Plan revision, East West Rail line, and proposed Community Facilities.

#### **23/40 Minutes of Meetings held 6th. April 2023:**

RESOLVED that the minutes be signed as a true record.

**Matters Arising:** None

#### **23/41 Administration, Finance and Payments for Signature:**

**Authorisation of payments:** Members considered the payments listing totalling £114, 748.32 and RESOLVED to approve the listing for electronic payment.

#### **Annual Town Meeting:**

There were no matters raised at the meeting that required further consideration by Council.

#### **Annual Return:**

Internal Audit. The internal audit report had been circulated. No issues or recommendations had been raised and it was RESOLVED to reappoint Audit Solutions for the year to 31<sup>st</sup>. March 2024.

Annual Governance Statement: Having considered the audit report and statement it was RESOLVED that it be approved for signature and submission.

Annual Accounting Statement: The Accounting Statement was considered and it was RESOLVED that it be approved for signature and submission.

**VOIP System:** A replacement telephone system had been considered by the Finance and Resources Committee and approved for investigation. The most appropriate and future proof system was considered to be a VOIP system provided by Teams and supported through Cloudy. It was RESOLVED that the Clerk be authorised to progress purchase and installation.

#### **23/42 Correspondence Received:** If not addressed elsewhere on the agenda

None

#### **23/43 Reports from Outside Bodies**

**AVALC.** There were no matters to report.

**Rogers Educational Trust:** The next meeting would be in June or July.

#### **23/44. Committees**

##### **Amenities:**

Members noted the matter of the possible installation of a dropped kerb at the East end of the car park. It would be considered further at the May Amenities meeting and a recommendation made to Council in June.

##### **Development:**

No items were raised for discussion.

### **Events:**

Members noted the success of the events held over the Coronation weekend and expressed their thanks to all those who helped to make it a success.

### **Finance & Resources:**

The next meeting would be on June 13<sup>th</sup>.

### **23/45 Reports from Buckinghamshire Councillors**

Buckinghamshire Cllr. Chilver reported that there had been a consultation on a no parking restriction in Greyhound Lane. Councillors agreed their support for the proposal. The Revised Neighbourhood Plan had been made on 11<sup>th</sup> May 2023. East West Rail would commence resurfacing of Verney Road (beyond Furze Lane) in July and it would be closed for some time except for access. Cllr. Chilver was requested to advise the administration and cost required to move the VAS in Buckingham Road to a position just the other side of the school. The speed restriction sign on the Buckingham Road had yet to be repositioned. Cllr. Chilver advised that the slow response of the area technician to matters raised was due to his being exceptionally busy on pot holes.

### **Community Board Matters**

No items were raised but it was noted that the Board worked on the Council year (starting May) rather than the financial year running from April 1<sup>st</sup>.

Winslow Action Group: It was noted that the display of flags in the High Street area could raise a planning issue and while not the responsibility of WTC it was a concern and needed to be clarified and resolved for the benefit of all concerned.

### **23/46 Current Strategic Issues**

#### **East west Rail**

There had been a drop in session on the construction side of the project but a similar session on the operational aspects of the project was needed and would be progressed by WTC. Chiltern Rail had been awarded the franchise for the operation.

#### **Winslow Modified Neighbourhood Plan**

The Plan had been made by Buckinghamshire Council on 11<sup>th</sup> May 2023.

#### **Community Centre**

The project was completed and handed over on April 4<sup>th</sup>. with a few minor items delayed by delivery problems. The planting to the front of the hall had also been held up by a supply problem and the Clerk was asked to investigate an alternative solution

#### **Winslow Centre Development /Sports Hub.**

Bucks Cllr. Chilver advised that the cabinet report would now be delayed until September and was asked to update WTC with details of progress as soon as possible.

### **23/46 Business of the Annual Council Meeting**

**Meeting Dates:** It was Resolved that the existing Committee structure would continue and Committees would continue to meet as follows. While meeting dates would be scheduled, meetings would only be called if business required it.

Council	First Thursday of each month. 7pm
Amenities	Thursday on a six weekly cycle but adjusted to avoid Council. 7pm.
Development	Tuesday every three weeks. 7pm
F & R	Third Tuesday of June, Sept, January and March. 7pm
Events	Normally the Third Monday of the month. 10am
Precept Meeting.	To be held as part of the December Council meeting.

The Annual Town Meeting to be scheduled for Thursday April 25<sup>th</sup>. 2024. It was agreed that the January meeting would be moved to the second Thursday in January as the meeting would otherwise fall so close to the Christmas / New Year holiday period.

### **Membership of Committees:**

It was RESOLVED to suspend Standing Orders on the appointment of Committee Chairs to allow them to be elected at the next committee meeting

**Amenities:** W Castle, S Cawdell, R Hamley, M Onley, G Wiseman.

**Development:** T Cawte, R Slevin, R van de Poll, C Bishopp, and S Cawdell.

**Finance & General Purposes:** C Bishopp, R Slevin, R van de Poll, G Wiseman, J Keys.

**Events:** M Onley, T Cawte, R Hamley, C Cornell.

Non-Councillors: O Rhodes, K Moore.

**Community Facilities Steering Group:** C Bishopp, R Slevin, R Hamley

**Youth Activities Steering Group:** M Onley, S. Cawdell. J Keys

### **Representation on external bodies and reporting arrangements**

RESOLVED that representation be as follows:

#### **Council**

CAAV	C Bishopp
Rogers Education Trust	G Wiseman
Aylesbury Vale Association of Local Councils	R van de Poll.
Winslow and Villages Community Board	R van de Poll

#### **Amenities**

Winslow Charities: G Wiseman, T Cawte

#### **Development:**

Winslow and District Community Bus: T. Cawte

North Bucks Parishes Planning Consortium: R van de Poll

#### **Finance and General Purposes**

Winslow Sports and Social Club	R Hamley J Keys
Winslow Public Hall	R Slevin

Members re-affirmed their awareness of and commitment to the Code of Conduct and the obligation to ensure that Disclosure of Interest documents were current.

The Standing Orders, Financial Regulations and Policies of the Council were considered. It was RESOLVED that Cllr. Bishopp would work with the Clerks to review the standing orders and Terms of Reference for Committees. A Dignity at Work policy had been drafted and while agreed in principle would be redrafted to a shorter format. The CCTV PIA was not approved.

The Asset Register and Financial Risk schedules had been subject to audit and would be further reviewed by the Finance and Resources Committee for the current year. It was noted that a professional reinstatement revaluation of the public hall was now required as the refurbishment project was complete.

The following were also considered and approved.

- Subscriptions
- Annual Rents
- Charges

#### **Councillor and Chairman's Allowance and Expenses:**

RESOLVED to leave existing arrangements unchanged.

**General Power of Competence:** Members considered the General Power of Competence as provided in the Localism Act 2011 and having confirmed eligibility in that two thirds of Members have been duly elected and the Clerk being suitably qualified RESOLVED that the Council was eligible to adopt the power for a further year.

**Items for Information:**

The next meeting would be held on Thursday June 1<sup>st</sup>.

Meeting Closed 20.21 pm.

Signed: ..... (Chair) at Meeting ..... (date)